

# Alzheimer Society of Niagara Region

## Mission, Vision and Values

The Alzheimer Society of Niagara Region's mission is to advocate for and with people with dementia and their care partners, and provide access to a diverse range of appropriate resources and supports.

Our vision is to create a community where individuals with dementia and their care partners are fully supported to maximize their quality of life and well-being.

Our Values

Collaboration, Accountability, Respect, Excellence

## Position Description

**Title: Francophone Family Support Counsellor**

**Reporting To: Director of Programs**

**Salary: \$48,000 – 51,000**

**Hours of Work: 37.5 hours – Monday to Friday – Flexible Schedule**

## Position Summary

The Francophone Family Support Counsellor provides education and support to people living with dementia and their caregivers within the community, including psychosocial support and education related to dementia (e.g. practical strategies for managing the everyday challenges associated with dementia). The Francophone Family Support Counsellor works with people living with dementia, caregivers and local communities to help create supportive environments that promote health, safety, and meaningful engagement in home and community life. Key aspects of the role involve system navigation, facilitating linkages between the francophone community support services and building upon client's informal and formal networks of support.

## Duties and Responsibilities

1. Deliver services and programs in French as required
2. Translate required organizational materials into French
3. Administer individual assessments utilizing standardized assessment tools (e.g. InterRAI CHA common assessment tool; MoCHA) as appropriate
4. Administer individual assessments based on PIECES Model to create care plans
5. Through in-home, office or phone visits, provide client-centred support and education to persons living with dementia and care-partners as informed by best practice, relevant legislation, and professional ethics and standards
6. Facilitate psycho-educational and support groups
7. Independently manage a caseload and provide case management
8. Act as liaison to the francophone community and participate in committees within the community support sector as needed
9. Complete documentation as required; Collect statistics pertinent to duties and responsibilities
10. Complete required data entry in CIMS Database.
11. Participate in professional development opportunities, weekly case studies and team meetings
12. Provide community resources information as needed

13. Initiate and participate in case consultations and conferences as needed
14. Collaborate with other health- care providers within the community support sector; make appropriate referrals
15. Facilitate linkages/access to primary care for clients as required.
16. Act as the Integrated Community Lead (ICL) for client in coordinating other services and community supports
17. Advocate for client's quality of life and minimize risk while promoting their well- being
18. Participate in internal /external committees as required
19. Assist/ participate in ASNR community programs as needed (e.g. early-stage groups)
20. Provide support for special assignments and other duties as assigned

## **Qualifications**

1. Must be bilingual; excellent spoken and written French communication skills
2. Degree/diploma in Health/Social Sciences/Services, counseling or psychotherapy
3. Member of good standing with an appropriate college/regulatory body or association is preferred
4. Experience working with individuals and families in a community setting.
5. Police Vulnerable Sector Check
6. Must have a valid driver's license and access to a vehicle

## **Skills and Knowledge**

1. Experience in community-based health contexts preferably working with a geriatric population
2. Knowledge of dementia, mental health and elder abuse issues
3. Excellent working knowledge of community supports within the Niagara Region
4. Excellent interpersonal and communication skills with a demonstrated ability to work independently and as a member of a team
5. Ability to use discretion, judgment and tact in handling sensitive or confidential information or situations
6. Demonstrated ability to build rapport with clients, caregivers, and health providers.
7. Strong crisis management skills (GPA)
8. Excellent time management skills; able to prioritize effectively
9. Strong written and oral communication skills, group facilitation skills
10. Ability to work in a multi-disciplinary team and independently in the community.
11. Knowledge of legislation related to health consent, capacity, mental health and PGT

## **Working Environment**

- Everyday risks or discomforts may require safety precautions typical of an office environment (use of safe work practices with office equipment, proper ergonomics)
- Physical demands are representative of the role where there may be extended periods of visual concentration; sitting in a stationary position, or standing
- Equipment is utilized which is common to the office work environment (i.e. computer, printer, photocopier, multi-line telephone, fax machine, elevator etc.)
- Required to carry out work activities outside of the office and will require the use of a vehicle
- ASNR recognizes that while performing their regular duties, employees in this role will come into contact with risks associated with the environment and/or responsive clients and families

- Stressful situations may occur as the result of handling multiple, concurrent issues while ensuring the safety, comfort and complex needs of all involved
- We adhere to a scent free and peanut free environment

**Qualified candidates should forward a resume and cover letter in English by noon on Wednesday, January 17, 2018:**

**Mary Clark, Director of Programs**

**403 Ontario Street, Unit 1**

**St. Catharines, Ontario L2N 1L5**

**Fax: 905-687-9952**

**Email: [mclark@alzheimerniagara.ca](mailto:mclark@alzheimerniagara.ca)**

Merci beaucoup pour votre intérêt. Veuillez faire parvenir votre candidature avant le 17 janvier.

We thank to all who apply, but only those selected for an interview will be contacted. Interviews will be in English.

The Alzheimer Society welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.